

CONSTITUTION FOR THE SECOND YEAR COUNCIL

At the University of Virginia

(Last amended Fall 2003)

I. Name

The name of the organization will be the Second-Year Council--Class of _____

II. Mission

To develop, foster, and maintain a sense of community, loyalty, and responsibility among students toward their Class, the University, and the Alumni Association.

III. Objectives

The objectives are as follows, but not limited to:

1. Plan, implement, and promote educational, social, and philanthropic Class activities.
2. Promote and foster an intellectual community through academic activities and faculty-student interactions.
3. Communicate important information to Class members.
4. Promote and develop career services and activities
5. Develop and raise funds for Class activities, when necessary

IV. Authority

The authority of the organization of the Second-Year Council shall be derived from the members of the Class. The Council shall exist under the auspices of the Alumni Association and shall be governed by the rules and regulations of the University as administered by the Office of the Dean of Students. The organization shall exist as a Special Status organization with approval of the Vice-President of Student Affairs and the President of the University.

Section 1

In order to develop a lasting relationship between the Alumni Association and the Second-Year Council, the Alumni Association will take an advisory role in communication between class members and implementation of class-unifying and alumni-related activities.

Section 2

In order that the Second-Year Council can provide beneficial career services, University Career Services will offer advice and resources in the planning and implementation of career events.

Section 3

The Office of the Dean of Students in cooperation with the Alumni Association will provide advising for Class activities.

V. Selection of Officers

Section 1

The members of the Class shall separately elect a President and an Executive Vice President in elections to be held in the Spring prior to the year in which they will serve.

Section 2

The election shall be run by the University Board of Elections (UBE), and the candidates for office must abide by the UBE election rules.

Section 3

The Secretary shall be selected from the Council body by the President and the Executive Vice President.

Section 4

The Class Officers will remain in their positions until such time as the next officer election.

Section 5

If the President is deemed incapable of fulfilling the duties of the office of the President by a two-thirds vote of the Council body, the Executive Vice-President shall assume the title and duties of the President. The newly confirmed President shall nominate a Council member as the new Executive Vice-President who shall then be confirmed by a two-thirds vote of the Council body.

VI. Selection of Class Council Members

Section 1

The Class Council shall consist of thirty to forty members of the Class along with the President, Executive Vice- President, and Secretary. Council members must be enrolled in degree-granting programs at the University. The newly elected President and Executive Vice-President shall select all Council members. The Class Council reserves the right to admit new members to the Council as needs permit. Volunteers may assist in Council activities and attend meetings, but the right to vote on Council matters shall only be extended to those persons selected to serve as Council members by the President and Executive Vice President.

Section 2

There shall be a guarantee that each applicable undergraduate school will have at least the following representation:

Architecture-2, Commerce-2 (if applicable), College-6, Education-2 (if applicable), Engineering-2, and Nursing-2.

Additionally, each fall semester, the Council shall select two new transferring students to the University as at-large members of the Council.

All candidates must take part in the selection process.

VII. Committees

There shall be four standing committees: Class Outreach, Academic and Career Development, Communication/Technology, and Social. The body may further establish any ad hoc committees as necessary. Each Council member, excluding the President, Executive Vice President, and Secretary, will serve on one or more committees.

VIII. Powers of the Executive Body

Section 1

The Executive Body shall consist of the President, the Executive Vice President, the Secretary, and Committee Chairpersons.

Section 2

The President will preside over all Council meetings. S/He will retain final approval over all activities and will be the representative of the Class in all matters regarding the University and its administrations.

Section 3

The Executive Vice President will preside over the meetings of the executive body and will be responsible for maintaining and approving a budget of expenditures for the Class programs. The Executive Vice President will also act as a liaison between the Committees, the Committee Chairpersons, and the Executive officers concerning budgetary matters.

Section 4

The Secretary will be responsible for maintaining a record of Council activities to pass on to future Councils. The Secretary will also be responsible for keeping minutes of the Council proceedings, a log of council activities and programs, and a record of the attendance at Council meetings.

Section 5

The President and Executive Vice President will select all committee chairs from the members of the Council. Each chair must create a budget to be submitted to the Executive Vice President and approved by the Council and the Office of the Dean of Students. Each chair will be responsible for planning and holding committee meetings.

IX. Financing**Section 1**

The budget of the Council shall be appropriated to the Council in order to accomplish its mission and objectives for the benefit of the Class, the University, and the Alumni Association. The Executive Vice President shall establish and maintain the budget of the Council. All expenditures must be approved by the Executive Vice President before they are made. In the case that expenditures are not prior approved, reimbursement will be subject to the desires of the Executive Body.

X. Amending the Constitution**Section 1**

Changes affecting all future Classes will require four-fifths approval of the Council body and passage through a student-wide referendum in which over two-thirds of 10% of the Class approves of the changes.

Section 2

Upon ratification by a simple majority of 10% of the Class, this constitution shall come into force and shall apply to all subsequent classes.